

**APPLICATION TO AOCS FOR WORK INVOLVING USE OF  
BIOLOGICAL MATERIAL AND/OR DATA  
APPLICATION FORM**

|                               |              |          |
|-------------------------------|--------------|----------|
| <b>PRINCIPAL INVESTIGATOR</b> |              |          |
| Name:                         | Affiliation: |          |
| Address:                      |              |          |
| Suburb                        | State        | Postcode |
| Phone:                        | Email:       |          |

|                            |              |
|----------------------------|--------------|
| <b>CO INVESTIGATOR (S)</b> |              |
| Name:                      | Affiliation: |
| Name:                      | Affiliation: |

|                            |
|----------------------------|
| <b>AOCS CONTACT PERSON</b> |
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|                         |
|-------------------------|
| <b>TITLE OF PROJECT</b> |
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|---|
| <b>BRIEF SUMMARY OF STUDY (300 words)</b> |
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## SECTION 1

In order for the committee to determine whether your request is an appropriate use of this valuable resource, please provide:

- a) Background and justification of the proposed research
- b) Hypotheses and aims
- c) Feasibility of the work, including design, statistical power, access to key technologies, experience of the host laboratory, and available staff and funding to support the work
- d) Indicate why the work would benefit from the use of AOCS samples, rather than other banked ovarian samples
- e) Justify the number and type of samples requested in the context of the proposed research.
- f) Indicate whether obtaining samples in batches is feasible and whether there is merit in sending part of the requested material to gain feedback on progress before the complete number of samples is sent

Please make responses as succinct as possible and provide this information in 6 pages or less.

Pilot studies, involving approximately 20-30 samples or less, or for example which provide preliminary information for a grant application, should be described in ~2 pages

## SECTION 2

In order to assess the impact of your request on the resource, and the workload required to access the material/data, please indicate the number, amount, and type of sample (eg germline DNA, tumour DNA, frozen tumour RNA, blocks, slides), and what data is required (clinical, epidemiological, genomic or other) –

Type of sample \_\_\_\_\_

\_\_\_\_\_

Number of samples \_\_\_\_\_

Amount of sample (if applicable) \_\_\_\_\_

List the epidemiological and/or clinical and/or genomic data requested-

\_\_\_\_\_

\_\_\_\_\_

## SECTION 3

It is important that your work accords with the ethical standards that govern use of the AOCS resource. Please provide evidence of ethical clearance for the project including copies of approved institutional human research ethics applications and all correspondence with the

human research ethics committee. Where applicable this must be provided from each of the participating institutions.

DOES THE PROJECT HAVE ETHICS APPROVAL? YES  NO   
(if yes, please provide evidence)

IF NOT, IS AN HREC APPLICATION IN PROGRESS? YES  NO

#### SECTION 4

To assist the committee in assessing the merit of the science proposed it is useful know if the work has been peer-reviewed and has successfully obtained grant funding. If so, please provide evidence of peer-reviewed success of the proposed research and wherever possible, AOCS would appreciate receiving copies of the referees' reports.

HAS THE PROJECT BEEN PEER REVIEWED? YES  NO

IF YES, BY A GRANTING BODY? YES  NO   
(if yes, please provide evidence)

SPECIFY GRANTING BODY \_\_\_\_\_

BY OTHER PARTY? Please Specify \_\_\_\_\_

DO YOU HAVE FUNDING FOR THIS STUDY? YES  NO   
(if yes, please provide evidence)

IF NOT, FUNDING BEING SOUGHT? YES  NO

#### SECTION 5

Where the proposed research has not been subject to peer-review, as commonly occurs with pilot experiments or where the work involves an extension of very recent research findings, the committee sends the application to several external scientists for independent feedback to the committee. Please indicate names of three suitable referees and whether there are any individuals who should not receive the report. Pilot studies are not normally subject to peer-review outside the committee.

1. Name:
2. Name:
3. Name:

Applicants may also nominate people whom they do not wish to review the application. This is not required for pilot projects.

1. Name:
2. Name:

## **SECTION 6**

Please list publications of the Chief Investigator(s) for the last five years.

## **SECTION 7**

If samples are being requested, please complete the following-

Mode of shipping

Address for shipping

CONTACT NUMBER

Suggested arrangement for payment of shipping

If data are being requested, please indicate preferred and acceptable formats-

Excel     Access     SAS     Other (specify):

## **SECTION 8**

Collaborations with commercial organizations that involve the use of AOCS material, data or information arising from the work should be listed so as the committee can assess any aspects of the proposed work that may impact on AOCS.

## **CHECKLIST OF MATERIAL REQUIRED AS PART OF FULL AND PILOT APPLICATIONS FOR BIOSPECIMENS AND/OR DATA**

- Scientific proposal submitted. Less than one page is required for a pilot project;
- List of biological material requested (if applicable);
- Summary of epidemiological and/or clinical information requested;
- Evidence of ethical clearance for the project;
- Internal applications only: Consideration of how this project will impact on the aims of the DoD-funded projects;
- Evidence of approval for a grant application that has already undergone peer review by a funding agency. This is not required for pilot projects;
- Names of three suitable referees. This is not required for pilot projects;

- Information on the resources available to conduct the research;
- Publications of the Chief Investigator(s) for the last five years;
- Suggested timeline for the project;
- Suggested protocol for shipping;
- An outline of consulting agreements, collaborations and research projects between investigators named on the application and commercial organisations.